

# Planning Year Session 4

DECEMBER 18, 2019

NC DEPARTMENT OF PUBLIC INSTRUCTION

## **Planning Year Session 4**

**December 18, 2019**

NC Department of Public Instruction  
301 N. Wilmington St., Raleigh, NC 27601

8:00 a.m. – 4:15 p.m.

**Main Meeting Room: 150**

**Lodging:** Participants will be responsible for securing their own lodging. Downtown hotels include:

- Marriott City Center, 500 Fayetteville Street, (919) 833-1120
- Sheraton Raleigh, 421 S. Salisbury Street, (919) 834-9900
- Clarion Hotel, 320 Hillsborough Street, (919) 832-0501
- Hampton Inn & Suites, 600 Glenwood Avenue, (919) 825-4770

**Meals:** A continental breakfast will be provided, but no additional snacks or other meals will be available. There are a variety of local restaurants within walking distance of DPI. Additionally, there are cafeterias located in the DPI building and next door in the Legislative building. Other options include:

### ***Sandwiches/Salads***

- **The Raleigh Times** - 14 E. Hargett St. (0.5 mile; 9-minute walk)
- **Jersey Mike's** – 200 W. Peace St. (0.5 mile; 8-minute walk)
- **Sunflowers Café** - 8 W. Peace St. (0.3 mile; 5-minute walk)
- **Logan's Trading Company** – 707 Semart Dr. (0.5 mile; 10-minute walk)
- **Bad Daddy's Burger Bar** – 111 Seaboard Ave. (0.4 mile; 7-minute walk)
- **Manhattan Cafe** – 320 S. Wilmington St. (0.6 mile; 11-minute walk)
- **The Daily Planet Café** – 121 W. Jones St. (0.3 mile; 6-minute walk)
- **Sweet Tea & Cornbread** – 5. E. Edenton St. (0.3 mile; 5-minute walk)

### ***Chinese***

- **Peace China** – 802 Semart Dr. (0.5 mile; 10-minute walk)

### ***Mexican***

- **Centro** - 106 S. Wilmington St. (0.4 mile; 7-minute walk)

### ***Lebanese***

- **Sitti** - 137 S. Wilmington St. (0.4 mile; 9-minute walk)

### ***Pizza***

- **Benny Capitale's** - 121 Fayetteville St. (0.4 mile; 9-minute walk)
- **Donatos** - 111 Seaboard Ave. (0.4 mile; 8-minute walk)
- **The Pizza Times** – 210 S. Wilmington St. (0.4 mile; 9-minute walk)

**Materials:** Bring a laptop or personal device with wireless capability. Please make sure it is fully charged prior to the training day.

**Parking:**

Parking is free if you can find a spot on:

- (1) Blount Street
- (2) Most streets perpendicular to Wilmington Street – above Blount Street (two blocks from DPI).

## STATE GOVERNMENT VISITOR PARKING LOTS

\$2.00 per hour (\$16.00 Lost Ticket) effective July 1, 2011

Parking Attendant on duty 8:30 a.m. - 6:30 p.m. Monday-Friday

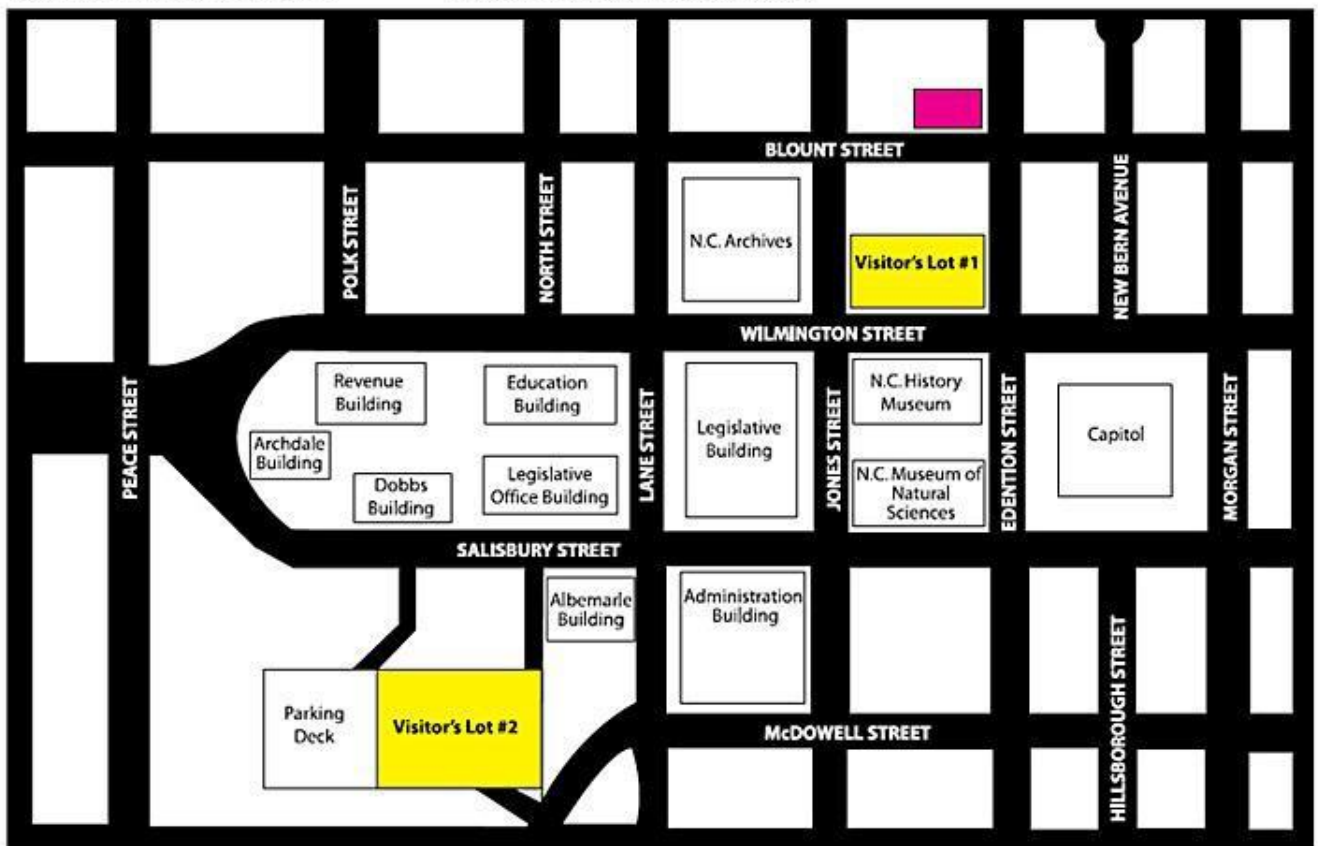
**Visitor Lot #1**

City block bounded by Wilmington, Jones, Blount and Edenton Streets  
Entrance from Jones and Edenton Street

**Visitor #2**

329 North Salisbury Street  
Ground Level of Parking Lot 75  
Entrance from Salisbury and McDowell Streets

Indicates Bus Parking



All other lots reserved for employee parking. Towing enforced M-F, 7 a.m. - 5 p.m.

## Planning Year Session 4: Meeting the Needs of All Students

Wednesday, December 18, 2019

Department of Public Instruction

Room 150

8:00 – 4:15

Time	Topic	Notes	Presenters
8:00	<i>Please sign in.</i>	<i>Please enjoy some light refreshments.</i>	
8:15	Welcome	<i>School numbers are ready!</i>	Dr. Kebbler Williams
8:20	EC: Regulations and Law		Dr. Rob McQuat
9:20	EC: How to Effectively Manage Parental Concerns and Complaints		Dr. McQuat
9:50	BREAK		
10:00	EC: Special Funding		Ms. Lori Peterson
10:30	English Learner (EL): Basic Program Requirements		Ms. Xatli Stox
11:00	MTSS Implementation Cohort Info		Ms. Rhonda Harrell
11:30	NC Accountability – Testing NC Charter School Students		Mr. Paul Davis
12:15	LUNCH		
1:25	On-the-Ground Expert	<i>Utilizing resources and partnerships to maximize personalized education programs</i>	<b>Ms. Merry Lowe, Principal Bridges Academy</b>
1:55	TEAM TIME!	<i>What are the common and uncommon needs that your student population will likely have? How will your school meet each student's needs?</i>	Dr. Williams Ms. Stephenie Clark
2:40	CSP Grant		Mr. Jay Whalen
3:10	BREAK		
3:20	Planning and Oversight: Students, Performance, and Finances		Mrs. Claire Porter
4:05	Closing	<i>Governance Strengthening Exercise RTO Update Facility Tracker</i>	Dr. Williams

# Happy Holidays!

## Governance Strengthening Exercise: Reporting

(Please complete both deliverables stated below and include them in the school's Ready to Open Progress Report in May).

*The board should require and receive mission-based reports from management that are timely, accurate, and help members adequately perform the spectrum of oversight:*

- (1) As formal action, the board should adopt a policy regarding the acceptable deliverables and report content from administration in the areas of academics and finances. The policy should include the timeframe of each report that is due.*
- (2) When completed, the report schedule should be added to the board's calendar of meetings as a reminder of when to expect and discuss each report.*

**\*\*\*Deliverables for this exercise: (1) Policy (2) Board Calendar with report schedule**

*Below are examples of report content and acceptable deliverables.*

<i>Academics</i>	<i>Finances</i>
<ul style="list-style-type: none"><li>• <i>Academic Progress</i><ul style="list-style-type: none"><li>◦ <i>Growth and proficiency</i></li><li>◦ <i>Grade levels and subgroups</i></li><li>◦ <i>Alternative Assessment Results (PBL, Portfolio, etc.)</i></li><li>◦ <i>Progress on new initiatives or programs (implementation and effectiveness)</i></li><li>◦ <i>Teacher training and support (methods, practices, etc.)</i></li></ul></li><li>• <i>Student attendance, attrition, suspension</i></li><li>• <i>Exceptional Children statistics</i></li></ul>	<ul style="list-style-type: none"><li>• <i>The balance sheet</i><ul style="list-style-type: none"><li>◦ <i>Demonstrates current net worth of organization</i></li><li>◦ <i>Assets, liabilities, and equity</i></li></ul></li><li>• <i>Cash flow statement</i><ul style="list-style-type: none"><li>◦ <i>Demonstrates all transactions for a period</i></li><li>◦ <i>What comes in...and goes out</i></li></ul></li><li>• <i>Income and expense statement</i><ul style="list-style-type: none"><li>◦ <i>Makes a miniature budget for the particular period</i></li></ul></li><li>• <i>The budget versus the actual report</i><ul style="list-style-type: none"><li>◦ <i>Demonstrates whether the school is meeting goals, making a profit (cumulative), etc.</i></li></ul></li><li>• <i>Grants applied for/awarded</i></li></ul>
<i>*Just suggestions...reports should be results-based and align with the strategic goals of the organization.</i>	

